

# APPLICATION FOR EMPLOYMENT

## PERSONAL INFORMATION

NAME (LAST NAME FIRST)		DATE:	
PRESENT ADDRESS	CITY	STATE	ZIP
PERMANENT ADDRESS	CITY	STATE	ZIP
PHONE NO.	CELL PHONE NO.		
POSITION YOU ARE APPLYING FOR	DATE YOU CAN START	SALARY DESIRED	
ARE YOU EMPLOYED?	IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO		
EVER APPLIED TO THIS COMPANY BEFORE? <input type="checkbox"/> YES <input type="checkbox"/> NO	WHERE?	WHEN?	
ARE YOU ABLE TO PERFORM THE ESSENTIAL FUNCTIONS OF THE POSITION WITH OR WITHOUT A REASONABLE ACCOMODATION?	ARE YOU A US CITIZEN OR LEGALLY AUTHORIZED TO WORK IN THE UNITED STATES?		

## EDUCATION HISTORY

NAME & LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED
GRAMMAR SCHOOL			
HIGH SCHOOL			
COLLEGE			
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL			

## GENERAL INFORMATION

SUBJECTS OF SPECIAL STUDY/RESEARCH	WORK OR
SPECIAL TRAINING/SKILLS	
U.S. MILITARY OR NAVAL SERVICE?	RANK

## FORMER EMPLOYERS (LIST BELOW LAST FOUR EMPLOYERS, STARTING WITH LAST ONE FIRST)

DATE MONTH & YEAR	NAME & ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				

**REFERENCES** GIVE BELOW THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR

NAME	ADDRESS	PHONE NUMBER	YEARS KNOWN

**AUTHORIZATION**

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws."

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

INTERVIEWED BY \_\_\_\_\_ DATE \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

**REMARKS**


NEATNESS		CHARACTER		
PERSONALITY		ABILITY		
HIRED	FOR DEPT.	POSITION	WILL REPORT	SALARY/WAGES

APPROVED BY: \_\_\_\_\_

## EMPLOYEE SCHEDULE AVAILABILITY & IDEAL SCENARIO

**EMPLOYEE:**

>18 but not 21

>21

**IDEAL TOTAL HOURS:**

**MINIMUM HOURS NEEDED:**

**DRIVER / INSIDER / BOTH (circle one)**

**TACOMA / FIRCREST / BOTH (circle one)**

**SPECIFIC DAYS OR TIMES THAT EMPLOYEE IS UNAVAILABLE:**

**WHAT OTHER ACTIVITIES OR RESPONSIBILITIES WILL LIMIT YOUR ABILITY TO WORK AT SAMMY'S?**

SCHOOL

WORK (another job)

TRANSPORTATION

**HOW LONG ARE YOU ANITCIPATING WORKING HERE?** EX: Do you plan on going to or graduating from school, moving, or trying to secure long term employment related to personal interests, schooling, or trade?

< 6 months

6-12 months

> 12 months

**IN A PERFECT SCENARIO:** how much would you like to work, when would you like to work, and what would you be doing?

Would you like to see yourself moving into a role with more responsibility? Y or N